



Government of India

High Commission of India

Colombo, Sri Lanka

Invitation for quotation from reputed contractors/firms having experience in Janitorial services to provide cleaning service at Indian Cultural Center, 16/2, Gregory's Road, Colombo 07 for a period of two years from the date of contract agreement. The bidders should mention about the experience, their details etc. in the bid along with the rates.

The details of the scope of work is given below,

Daily

- Sweep and clean office room, passages, balconies & lobbies.
- Wipe & clean office tables and other furniture.
- Sweep, clean & mop stairways.
- Wipe & clean curtain railings.
- Damp mop passage areas.
- Wipe & Clean glass partitions.
- Wash, clean disinfects toilets.
- Sweep & clean garden area around the building.
- Wipe & clean book racks in the library.

Monthly

- Vacuum carpeted area.
- Vacuum auditorium & chairs.
- Wipe & clean walls & remove cobwebs.
- Polish library floor.

The specifications & rates in sealed cover may be sent to Assistant section officer (Property), High Commission of India, 36-38, Galle Road, Colombo 03 latest by 18th September 2017 at 15.00 Hrs, which shall be opened at 15.30 Hrs on the same day by the purchase committee of the High Commission of India duly constituted for the purpose.

The High Commission reserves the right to accept or reject any of the bid(s). No correspondence in this regard will be entertained.

For clarifications please write to estt.colombo@mea.gov.in or call to

Tel.No: 011-2436570